**Guidance for 2022 Regional Recruitment Fairs**

AADPRT is excited to again be hosting Regional Recruitment Fairs for our members! The fairs provide an excellent opportunity to increase outreach to medical students. 2021 medical student participants appreciate the fairs and indicated interest in at least one program they had not previously considered. Here are guidelines for 2022 fair participation:

* Fairs will be 2 hours long.
* Each fair will be limited to 20 programs.
* Programs may only participate in one fair
* Fairs are open to core and combined programs only; any residency tracks should be represented within the core program’s breakout room.
	+ Programs should send no more than 3-4 representatives
	+ Representative swaps can be done during the fair.
* The Program Director (PD) must participate for the duration, and registration will require the PD to provide their cell phone number in case of issues.
* Representatives should change their Zoom display name to their name, program, and role.
* Fairs will run 6/28/22 – 8/25/22 on select Tuesdays and Thursdays.
	+ See website for details regarding your region’s dates and times: <https://www.aadprt.org/trainees/recruitment-fairs>.
* Students will be able to choose which program’s breakout room to join and will be prompted after 20 minutes to move to a different breakout room.
* Students will be advised to limit breakout room participants to 20 and to choose a different room if their first choice is at capacity
* It is recommended that programs spend a no more than 5 minutes introducing their program’s representatives/roles and orienting students to their program and its unique characteristics. A brief Powerpoint presentation may be shared, but is optional. After introductions, it is recommended to use remaining time for questions.
* Most importantly, HAVE FUN! This is a great opportunity to visit with students from a wide variety of locations and schools!