

AADPRT Nominating Committee Process 2025-2026

Purpose of the Nominating Committee

The Nominating Committee (NC) chooses an AADPRT member for the Steering Committee (SC) leadership track, which includes the 2028 program chair position.

Members of the Nominating Committee

The immediate past president chairs the five-member committee consistent with our bylaws. In addition to the chair, members of the NC are:

- Member selected by the Justice Equity Diversity Inclusion (J.E.D.I.) Committee. This category of NC member was created in 2022 to support organizational transparency, representativeness and equity in the process.
- Member selected by the International Medical Graduate (IMG) Committee. This category of NC member was created in 2022 to support organizational transparency, representativeness, and equity in the process.
- Two (2) members-at-large. These two members are chosen via random lottery from an open call to membership.
- A non-voting, ex-officio member chosen from the prior year's NC. This role promotes continuity in lessons learned from year to year.

At least one member of the NC (in addition to the committee chair) must be a member of the Executive Council. The committee is re-constituted each year per the process above.

Committee Work

The committee meets regularly in January and February each year. For the 2025-26 cycle, the committee will have an orientation in December and then meet weekly for one hour starting the second week of January. This meeting is provisionally scheduled for Tuesdays at 5:15 pm-6:15 pm ET.

Nominating Committee Process

1. Regularly reports on the process each year to the Executive Council and Organizational Equity Committee.
2. Selects the dates for the period in which nominations for the SC leadership track (2028 program chair) may be made. For the 2025-2026 cycle, the nomination window will close on Thursday, January 8, 2026.
3. Invites all AADPRT physician members to nominate. For the SC leadership track (2028 program chair), this invitation will include a list of all EC members of the past five years who are eligible, and wish to be considered, for the position.
4. Requests completion of a nomination form that includes the reason the submitter thinks the nominee would be an excellent choice to help lead the organization.

5. Requests a CV and one-page personal statement from nominees. The statement should include their vision, goals, and rationale for wanting to help lead AADPRT, a description of their involvement in AADPRT, any relevant leadership experiences outside of AADPRT, and their short and long-term career goals.
6. Reviews nominee applications.
7. Conducts a 30-minute, recorded interview via Zoom with each eligible. Each interview will include at least three (3) committee members.
8. The interview includes the following questions:
 - a. What are your vision and goals for AADPRT
 - b. Why do you want to serve in the SC leadership track?
 - c. What have you contributed to, and gained from, AADPRT?
 - d. Of all of your leadership experiences inside or outside of AADPRT, what are you most proud of and why?
 - e. How are you going to manage the workload with your concurrent commitments, including your 'day' job?
 - f. How will you advance diversity and equity in AADPRT?
9. NC will use a rubric in evaluating each nominee that includes the following factors:
 - a. Vision for AADPRT
 - b. Motivation
 - c. AADPRT contributions and service
 - d. Capacity for leadership
 - e. Ability to commit to the time requirements
10. The chair of the nominating committee (immediate past president) will inform the Executive Council of who was selected for the SC leadership track (2028 program chair) at the first Executive Council meeting at the AADPRT Annual Meeting. This person will then be announced to the membership during the Annual Meeting.

Submit nomination