***Disclaimer:*** *This is a sample agreement. Programs wishing to use this agreement or a similar version are encouraged to review it with their GME/hospital legal team in advance.*

Insert Institutional Logo

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (program/institution) wishes to maintain a fair, equitable, and confidential interview process throughout the 2020 recruitment season. Therefore, we guarantee the following:

The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (program/institution) will neither record nor distribute any part of any interview conducted on a virtual platform (eg, Zoom, WebEx, Skype, etc.). This includes screenshots, still photos, audio recording, and video recording and applies regardless of whether the state in which our institution is located requires only one-party consent.

Likewise, we ask that the candidate agree to the same in order to preserve the integrity of the interview process. Please enter your name in the space below and sign where indicated to confirm agreement.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (applicant), will neither record nor distribute any part of any interview conducted on a virtual platform (eg, Zoom, WebEx, Skype, etc.). This includes screenshots, still photos, audio recording, and video recording and applies regardless of whether the state in which I am located at the time of the interview requires only one-party consent.

(signed before emailing to applicant)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program representative signature Date Applicant signature Date