

## Exclusive Services Quick Sheet

Encore is the exclusive provider for the following services. This is a quick reference sheet only. The full exclusive guidelines are available upon request, or may be downloaded at the link below. **The full guidelines must be signed and acknowledged before any outside vendor is permitted on premises with group.**

**Encore is exclusive to the following services at the Hilton SD Bayfront:**

- **Rigging Inclusive of:**
  - All Lifts (electric or crank, personal or material) inside of the hotel.
  - All Truss (ground or in the air) – Ground pipe and base are permitted with limitations.
  - Chain Hoists, Motors, and all other rigging material and items rigging related.
  - All banners, signs, and anything hanging over peoples heads must be handled by Encore.
  - All rigging labor including truss assembly.
  - Overtime rates on weekends for all rigging-related shifts.
- **Electrical Inclusive of:**
  - No hotel wall outlets allowed for production or vendor use. All power must be ordered.
  - Encore must be the only ones to directly interact with hotel electrical system.
  - Encore is exclusive for all power distribution for any and all attendee power as well as all exhibitor power including gear and labor.
  - Outside Production must supply own equipment unless ordered from Encore in advance.
- **Breakout, Exhibit, and Ancillary Meeting Spaces:**
  - Group may elect to use a different audio-visual contractor for its general session **but must exclusively use Encore for all other breakouts, exhibitor support, and ancillary support.**
- **Internet Services:**
  - All network services both Wi-Fi and Hard Lined must be ordered through Encore for all meeting rooms and outdoor spaces on property and No external systems, equipment, or self-contained networks are permitted.
  - Bandwidth Calculator Link: <https://www.encoreglobal.com/bandwidth-calculator/>
- **House Sound:**
  - House sound patch available at prevailing rates. Encore neither guarantees nor encourages the use of house sound over reinforced audio. House sound intended for spoken word only.
- **House Lighting:**
  - DMX light patch available at prevailing rates. Must be ordered 48 hours in advance.
  - Encore will Breaker off of lights upon request, but do not control the banks that affect each breaker.
  - Removal of specific bulbs from ceiling is prohibited and will not be done by any party.
- **Encore Provided Labor:**
  - Refer to Encore Guidelines for labor billing details.