



2024 Program Administrator (PA) Symposium Call for Proposals

Fostering conversations, adapting to changes

The PA Program Planning Committee is seeking session proposals for the 2024 PA Symposium in Austin TX, Feb. 27 - March 2 -- theme: *Fostering conversations, adapting to changes*. To be considered, proposals must be submitted through [this form](#) August 3 - September 14, 2023. **To submit, your AADPRT membership must be up to date.**

Proposals may be submitted for workshop sessions (60-minutes) and/or best practice/productivity “tip” sessions (10 or 20 minutes). As Program Administrators, we have invaluable knowledge to share with colleagues – both formally and informally. So, if you are interested in expanding your professional development through a presentation at AADPRT this year, we are excited to help support you.

Presentations can address a variety of topics. Below is a non-exhaustive list to inspire you. Presentations may have one or more presenters, including other Program Administrators, Program Directors, and/or trainees, but must be limited to six.

Note: Presentations will be in-person only and anyone selected/wishing to present must pay the annual meeting registration fee. By submitting a proposal, you agree to both policies. Additionally, once submitted, the proposal and/or speakers cannot change.

- Accreditation (milestones, ADS, APE, PEC, CCC)
- Diversity, equity, inclusion
- Evaluations
- Event planning (recruitment, orientation, graduation)
- MedHub and New Innovations
- Interacting with trainees/faculty
- Innovative practices and / organizational strategies
- Unique situations/learning (crisis/disaster management)
- Dealing with challenging residents
- Professional development
- Identifying professional goals and objectives
- Wellness – resident or Program Administrator
- Avoiding burnout
- Advocating for yourself (pay raise, added job responsibilities)

Questions, comments, kudos, or complaints? Contact the PA Program Planning Committee leadership.

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