

AADPRT Abstract Submission

Submission Deadline 10/29/2020

Welcome to the AADPRT 2021 Spring Conference workshop and poster abstract submission system. Abstracts must be submitted via this system. Read ALL instructions before beginning your submission, ***as significant changes have occurred for 2021.***

- Only AADPRT members may submit an abstract.
- If the abstract is accepted, the submitting member will serve as the point of contact for all workshop or poster-related details leading up to the virtual conference.
- Disclosure forms will be collected for selected abstracts by the American Psychiatric Association in December, 2020. Recipients will be sent a unique email link for completion. All presenters must complete to participate.
- Members may be included in a maximum of three workshop submissions.
- Maximum number of presenters for a workshop or poster is five. Exceptions won't be considered. You may, however, have more than 5 identified moderators to assist with virtual breakouts. These persons must be registrants of the meeting but do not need to complete disclosure materials. These persons will be required to be identified in advance of the conference.
- A submission should not include special requests or program committee considerations in the body of the abstract.
- All workshop and poster participants must register and pay for the spring conference should they wish to participate in the workshop or poster presentation.
- Please specify in the abstract if your workshop or poster has been produced by trainees with a faculty mentor/AADPRT member.
- During the submission process, you will have the option to save and return to your abstract submission prior to final submission.
- Once submission is complete you may not make changes to the material, including replacing participants.
- Scheduling requests will not be accepted.
- NEW: For 2021, workshops will be limited to 60 minutes inclusive of question and answer.
- NEW: AADPRT will be using Zoom or a similar platform for the conference. This will allow presenters to utilize breakout groups, polling, and sharing of documents. We strongly encourage the use of these interactive tools and AADPRT will provide trainings to assist with their use.
- NEW: If accepted, AADPRT encourages pre-recording of the didactic portions of your workshop.
- NEW: Participation in a "dress rehearsal" is mandatory for all presenters. AADPRT staff will contact you to schedule the date in February.
- NEW: For a virtual conference, engaging the audience is critical. Please identify ways in which you will achieve this in your abstract submission.
- NEW: If you are using slides, you must upload them to the AADPRT system no later than Thursday, February 18, 2021. This is not optional as it is a requirement of accreditation for the virtual conference as mandated by our accreditor.

- NEW: Abstracts that reflect the theme (Innovation, Collaboration, and Inclusion) will be given priority.
- NEW: Attendance will not be limited to 50 persons.
- To review a list of FAQs, please [click here](#).

To submit an abstract, you must provide:

- Title
- Prior AADPRT meetings at which the workshop has been presented (if applicable)
- AADPRT Committee or Taskforce sponsoring workshop/poster (if applicable)
- NEW: Whether the workshop/poster can be presented virtually
- Intended Audience (All Virtual Conference Attendees, Child/Adolescent Training Directors, Other Sub-specialty Training Directors, New Training Directors, Program Administrators, Residents)
- Primary and Secondary Categories
- Educational Objective(s) - at least one linked to the Practice Gap
- Practice Gap (500 words or less)
- Scientific citations: How was the need for this activity brought to your attention? Include a link to any of the following: peer-reviewed journal articles, updated guidelines from medical societies, legislative, regulatory or organizational changes affecting patient care, or government produced documents describing educational need and/or physician practice gaps.
- Abstract (500 words or less)
- Brief, but specific, workshop agenda with intended audience specified (500 words or less). A time schedule for the activity components of the workshop should be provided. Please devote the last five minutes of your workshop to participant review.
- What teaching methodologies will be used?
 - Didactics
 - Polling
 - Breakout rooms
- NEW: How will you make this workshop engaging for your virtual audience?
- NEW: Do you agree that you will follow all virtual conference-related requirements including:
 - Attending speaker training
 - Participating in a dress rehearsal
 - Submitting power points, hand-outs, and any workshop or poster related materials in accordance with the deadline
 - You and your colleagues will register and pay to attend the virtual event
- Information for additional participants including:
 - Name only (if participant is a current AADPRT member)
 - Contact information (name, degrees, title, institution name, address, phone number, and email address) for any non-AADPRT members.

The review process:

- Submissions will be reviewed and ranked by the abstract selection committee.

- Selection criteria include educational value, audience appropriateness, topic diversity, connection to meeting theme, innovation and (for workshops) interactivity.